

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 18, 2011 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Russell Hamley at 7:03 p.m. with the following present:

Mayor, Russell Hamley
Council Member, Joyce Berube
Council Member, Rod Erskine
Council Member, Harry Beckwith III, PE
Council Member, Mark Maloy
Council Member, Jill Klein

City Manager, Mike Castro
City Secretary, Lorri Coody
City Attorney, Bobby Gervais

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; and Michael Brown, Director of Parks and Recreation.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer by: Michael Brittain, Chaplain, American Legion Post #324
2. Pledge by: Jimmy Baughman, Commander of American Legion Post #324

Mayor Hamley called the next items on the agenda out of order as follows

D. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Susan Edwards, 16001 Jersey Drive, Jersey Village, Texas (713) 466-4383 – Ms. Edwards addressed the Council about Code Enforcement. She has lived in the City for many years and in the last couple of years has noticed the neighborhoods are not being kept. She stated that mowing and edging are a problem and she sees cars in driveways with advertizing. She also stated there is a car in a driveway near Carol Fox Park with a tarp on it that has been parked for over a year. She told Council that she would like to see the code enforcement issues addressed.

E. CITY MANAGER'S REPORT

The City Manager's Report included the following reports. Council asked questions about the jump in burglaries outlined in the police department reports, the increase in red light traffic citations issues, and why the fire department is over budget. Staff answered these questions accordingly.

1. **Monthly Fund Balance Report, Red Light Camera Fund Report, Enterprise Funds Report, Governmental Funds Report, Quarterly Investment Report – June 2011, and Budget Projections as of June 2011**

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2. **Open Records Request, Solicitor's Permit Requests, and 2011 RV Registration Update**
3. **Fire Departmental Report and Communication Division's Monthly Report**
4. **Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Red Light Camera Summary Report, Crime Prevention Unit Monthly Report, and Staffing/Recruitment Report**
5. **Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Report Graphs, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
6. **Public Works Departmental Report, Jones Road Construction Up-Date Detail Report, and Jones Road Construction Update Summary**
7. **Combined Monthly and Annual Mileage Report**
8. **Golf Course Monthly Report, Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report**
9. **Report from Code Enforcement**
10. **Capital Improvements Projects Report**
11. **White Oaks Bayou Capital Improvements Projects Report**

F. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Consider approval of the Minutes for the Regular Session Meeting held on June 20, 2011 and approval of the Minutes for the Work Session Meeting held on June 20, 2011.**
3. **Consider Resolution No. 2011-45, authorizing an agreement with Richard Hillyer for Consultant Services for the review of the employees' group medical insurance plans.**

RESOLUTION NO. 2011-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING AN AGREEMENT WITH RICHARD HILLYER FOR CONSULTANT SERVICES FOR THE REVIEW OF THE EMPLOYEES' GROUP MEDICAL INSURANCE PLANS.

4. **Consider Ordinance No. 2011-31, amending the budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011 in the amount of \$9,000 to provide for an increase in the Communication Department's overtime costs.**

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ORDINANCE NO. 2011-31

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010 AND ENDING SEPTEMBER 30, 2011 IN THE AMOUNT OF \$9,000 TO PROVIDE FOR AN INCREASE IN THE COMMUNICATION DEPARTMENT'S OVERTIME COSTS.

4. **Consider Ordinance No. 2011-32 amending the budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011 in the amount of \$20,000 to provide for additional funding for Personnel line item on the Red Light Camera Fund.**

ORDINANCE NO. 2011-32

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE BUDGET FOR FISCAL YEAR OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011, IN THE AMOUNT OF \$20,000 TO PROVIDE FOR ADDITIONAL FUNDING ON THE PERSONNEL LINE ITEM FOR THE RED LIGHT CAMERA FUND; AND PROVIDING FOR SEVERABILITY.

Council Member Berube moved to approve items 1, 3, 4, and 5 on the consent agenda. Council Member Beckwith seconded the motion. The vote follows:

Ayes: Council Members Berube, Erskine, Haverty, Maloy, and Klein

Nays: None

The motion carried.

Mayor Hamley then called item (2) on Consent for consideration as follows:

2. **Consider Resolution No. 2011-44, reviewing and approving the City of Jersey Village Purchasing Procedures in compliance with the Texas Government Code Chapter 252 Purchasing and Contracting Authority of Municipalities.**

Finance Director, Isabel Kato, introduced the item. She told Council that in order to act in accordance with the Texas Local Government Code Chapter 252 Purchasing and Contracting Authority of Municipalities; the City of Jersey Village Purchasing Procedures should be revised and approved by City Council. There was one change made to our actual policy and this was that the competitive bidding required for purchases increased from \$25,000 to \$50,000.

Council engaged in discussion about the difference between competitive bidding and cooperative bidding. City Manager, Mike Castro explained the difference. With no further discussion on this matter, Council Member Maloy moved to approve Resolution No. 2011-44, reviewing and approving the City of Jersey Village Purchasing Procedures in compliance with the Texas Government Code Chapter 252 Purchasing and Contracting

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Authority of Municipalities. Council Member Beckwith seconded the motion. The vote follows:

Ayes: Council Members Berube, Erskine, Haverty, Maloy, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2011-44

A RESOLUTION OF THE CITY OF JERSEY VILLAGE, TEXAS, REVIEWING AND APPROVING THE CITY OF JERSEY VILLAGE PURCHASING PROCEDURES IN COMPLIANCE WITH THE TEXAS GOVERNMENT CODE CHAPTER 252 PURCHASING AND CONTRACTING AUTHORITY OF MUNICIPALITIES.

C. PRESENTATIONS

1. Presentation of Police Department Employee of the Second Quarter, 2011.

Jimmy Baughman, Commander, and Howard Mead, Past Commander of American Legion Post #324, along with Mayor Hamley, presented the Police Department Employee of the Second Quarter, 2011 awarded to Officer Devron Limerick.

In completing the presentation, Mayor Hamley resumed the regular order of the agenda as follows:

G. REGULAR AGENDA

1. Consider Resolution No. 2011-46, approving a list of streets for Phase 3 of the City's Street Improvement Project.

Danny Segundo, Public Works Director introduced the item. He told Council that during the work session held on June 20th discussion was held regarding the selection of criteria to be used to create a list of streets to be considered for a Phase 3 Street Improvement Project.

The criteria included; drainage issues, utility issues, traffic volume, and drivability rating. Additionally, Council wanted traffic counts for the potential streets and a staff recommendation.

In an earlier work session today, City staff presented the findings related to developing a list of streets that met the criteria recommended by Council. This agenda item is to formally name the streets that will be chosen for the Phase 3 Street Improvements Project.

City Engineer, Frank Brooks brought back information on the list of streets discussed by Council during the work session meeting held prior to this meeting. He explained that

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the list of streets that Council desired to be included in Phase 3 of the Street Improvement Project were as follows:

Street Name	Check List	Cost Estimate
Mauna Loa	Phase 3 - Alternate	\$ 338,800
Yampa	Phase 3 - Alternate	\$ 133,200
Acapulco (West)	Phase 3	\$ 664,400
Acapulco (East)	Phase 3	\$ 847,200
Carlsbad	Phase 3	\$ 1,511,700
Juneau (East)	Phase 3	\$ 1,013,200
Juneau (West)	Phase 3	\$ 285,700
St.Helier /Delozier	Phase 3	\$ 508,400
Tahoe	Phase 3	\$ 614,600
Capri	Phase 3	\$ 458,500
Welwyn - Chichester to Lakeview	Phase 3 - Alternate	\$ 350,000
TOTAL PHASE 3 W/O ALTERNATES		\$ 5,903,700
TOTAL PHASE 3 ALTERNATES		\$ 822,000
TOTAL ALL OF PHASE 3		\$ 6,725,700

He told Council that they might consider adding to this list Congo and Singapore. Council discussed this option and opted to approve same so that the approved list is as follows:

Street Name	Check List	Cost Estimate
Mauna Loa	Phase 3 - Alternate	\$ 338,800
Yampa	Phase 3 - Alternate	\$ 133,200
Elwood	N/A	N/A
Acapulco (West)	Phase 3	\$ 664,400
Acapulco (East)	Phase 3	\$ 847,200
Carlsbad	Phase 3	\$ 1,511,700
Juneau (East)	Phase 3	\$ 1,013,200
Juneau (West)	Phase 3	\$ 285,700
St.Helier /Delozier	Phase 3	\$ 508,400
Tahoe	Phase 3	\$ 614,600
Capri	Phase 3	\$ 458,500
Sue Ln.	N/A	N/A

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Singapore	Phase 3	\$ 664,400
Congo	Phase 3	\$ 681,100
Welwyn - Chichester to Lakeview	Phase 3 - Alternate	\$ 350,000
TOTAL PHASE 3 W/O ALTERNATES		\$ 7,249,200
TOTAL PHASE 3 ALTERNATES		\$ 822,000
TOTAL ALL OF PHASE 3		\$ 8,071,200

Discussion was had on the meaning of the Resolution. City Manager Castro explained that the Resolution approves the selection of the streets and gets the project rolling so the City Engineer can submit engineering design contracts. Mr. Castro explained that there will be several tasks/steps to complete before we are ready to go out for bid.

With no further discussion, Council Member Berube moved to approve Resolution No. 2011-46, approving a list of streets for Phase 3 of the City’s Street Improvement Project. Council Member Maloy seconded the motion. The vote follows:

Ayes: Council Members Berube, Erskine, Haverty, Maloy, and Klein

Nays: None

The motion carried.

RESOLUTION NO. 2011-46

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE SELECTION OF STREETS FOR PHASE THREE OF THE CITY’S STREET IMPROVEMENT PROJECT.

- 2. Consider Ordinance No. 2011-33, amending the budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011 in the amount of \$700,000 to provide for increases in the cost for water purchased from the City of Houston.**

Danny Segundo, Director of Public Works explained the item and the need for the budget amendment. He told Council that the allocation is necessary due to an increase in water purchased from the City of Houston.

Council engaged in discussion about the reasons for the amendment. There was discussion about the recent problem with the City of Houston meter. Staff explained that it is still too early to determine the effects that the calibration error is going to have on our water expenses. Council discussed at length the need for \$700,000 and if this amount was really needed. It was felt that Council should be considering a budget amendment for \$500,000 as opposed to \$700,000 given the amounts expended for the first nine months of the year and only 3 months remain. However, with no further discussion on

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this matter, Council Member Klein moved to approve Ordinance No. 2011-33, amending the budget for the fiscal year beginning October 1, 2010 and ending September 30, 2011 in the amount of \$700,000 to provide for increases in the cost for water purchased from the City of Houston. Council Member Maloy seconded the motion. The vote follows:

Ayes: Council Members Berube, Erskine, Haverty, Maloy, and Klein

Nays: None

The motion carried.

ORDINANCE NO. 2011-33

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2010 AND ENDING SEPTEMBER 30, 2011 IN THE AMOUNT OF \$700,000 TO PROVIDE FOR INCREASES IN THE COST FOR WATER PURCHASED FROM THE CITY OF HOUSTON; AND PROVIDING FOR SEVERABILITY.

3. Discussion concerning Noise Mitigation relating to the expansion of U.S. Highway 290.

City Manager, Mike Castro introduced the item. He reminded Council that in June, he was directed to engage the cities of Bellaire, Spring Valley Village, and the engineering firm of Walter P. Moore and Associates regarding noise mitigation. Specifically, council desired to determine what actions these entities had undertaken in response to TxDOT initiated highway construction efforts.

Mr. Castro reported that he had made contact with each entity and he included in the Council packet notes of the conversations had with each. He briefly summarized these conversations for Council.

A history of Jersey Village and the expansion of 290 was given by Council Member Maloy who expressed the types of noise abatement desired for Jersey Village which include applying permeable friction course asphalt or using sound absorbing PARAGLAS see-through barriers.

Discussion was had about the noise abatement walls used in the City of Bellaire and the response of the citizens of Bellaire to the use of these walls. Mr. Castro reported there were still some residents that wanted the walls placed nearer to the homes in addition to those that were placed on the highway.

H. ADJOURN

There being no further business on the Agenda the meeting was adjourned at 7:55 p.m.

Lorri Coody, City Secretary